

## APPLICANT CHECKLIST

In order to be considered for a possible nomination, the following must be completed and received in Congressman Chris Gibson's office no later than **Thursday, November 1, 2012**.

\*No applications will be considered after this date.

1. Congressional Application Form
2. Essay (500 words or less) explaining your motivations for attending the Service Academy to which you are applying
3. Three Letters of Recommendation (One **MUST** be from your Guidance Counselor or Principal)
4. Certified copy of your high school transcript for the Congressman's Office. **A regular copy is all that is necessary for the Committee**
5. Copy of your SAT, ACT, or PSAT scores
6. Recent photo (placed in the left hand corner of application; preferably 2 ½ x 3 ½)

Please send your completed Congressional Application Form and supporting documents to ***all 11 members of the Academy Selection Committee and to Congressman Gibson at:***

**Representative Chris Gibson  
Attn: Ann Mueller  
2 Hudson Street, PO Box 775  
Kinderhook, NY 12106**

### **Note to Applicant:**

- Application and supporting materials must be submitted together in one envelope. Only updated SAT or ACT Scores will be accepted independently.
- In addition to submission to Congressman Chris Gibson, your completed Congressional Application Form (including your essay) must also be sent to **ALL** 11 members of the Academy Selection Committee (everyone in Group A), as well as the Academy Liaison Officer for the Academy of your choice (see page 5 for details and instructions). You can find a list of these names and addresses on our Service Academy page on our website.



Counselor: \_\_\_\_\_

Date of Graduation: \_\_\_\_\_

Approx. Class Rank: \_\_\_\_\_ Approx. Grade Point Average: \_\_\_\_\_

**Standardized Testing (furnish scores where appropriate):** DI Code 28865

**SAT:**

Critical Reading: \_\_\_\_\_ Math \_\_\_\_\_ Total from Critical Reading and Math: \_\_\_\_\_

Writing: \_\_\_\_\_

**ACT:**

English: \_\_\_\_\_ Math: \_\_\_\_\_ Reading: \_\_\_\_\_ Science: \_\_\_\_\_ Writing: \_\_\_\_\_ Composite: \_\_\_\_\_

I have not taken the required tests, but plan to take the SAT/ACT on \_\_\_\_\_

**Other Nominations sought:**

I am also seeking a nomination through (check all that apply):

- Vice President Joseph Biden
- Senator Charles Schumer
- Senator Kirsten Gillibrand

**Previously sought nomination through (complete if applicable):**

When: \_\_\_\_\_ Results: \_\_\_\_\_

**Extra-Curricular Activities (High School Only):** *Please indicate grade(s) for all that apply.*

- |                                  |                                    |
|----------------------------------|------------------------------------|
| _____ Boy's State/Boy's Nation   | _____ Language Club                |
| _____ Girl's State/Girl's Nation | _____ Officer, Non-School Club     |
| _____ President of Student Gov't | _____ Church/Youth Group           |
| _____ Other Student Gov't Office | _____ School Band/Chorus/Orchestra |
| _____ Class President            | _____ Jr. ROTC Officer             |
| _____ Other Class Office         | _____ Jr. ROTC                     |
| _____ Student Council Member     | _____ Community Award              |
| _____ National Honor Society     | _____ Editor, School Publication   |
| _____ Yearbook/Newspaper         | _____ Boy Scout                    |
| _____ Eagle Scout/Gold Award     | _____ Girl Scout                   |
| _____ Key Club                   | _____ Officer, School Club         |
| _____ Other (explain) _____      |                                    |

**Employment Information:**

*Briefly describe employment during your high school years. Include length of time at job, hours worked per week, and positions of responsibility or leadership held (include summer employment.)*

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**Athletic Participation (High School Only):**

Sport: \_\_\_\_\_ Grades: 9 10 11 12  
Level: \_\_\_\_\_  
Position: \_\_\_\_\_  
Honors/Awards \_\_\_\_\_

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Level: \_\_\_\_\_  
Position: \_\_\_\_\_  
Honors/Awards \_\_\_\_\_

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Level: \_\_\_\_\_  
Position \_\_\_\_\_  
Honors/Awards \_\_\_\_\_

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**Essay Question (submit your essay on additional sheets):**

*In 500 words or less, please explain your motivations for attending the Service Academy to which you are applying.*

**Medical Information:**

Name any health conditions that might require a medical waiver:

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Uncorrected Visual Acuity: \_\_\_\_\_

I, the undersigned, declare that the information I have provided in this application is true, accurate, and complete to the best of my knowledge and belief.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Mail completed application to:**  
Congressman Chris Gibson  
Attn: Ann Mueller  
2 Hudson Street, PO Box 775  
Kinderhook, NY 12106

## **ADDITIONAL APPLICANT INFORMATION**

### **VERY IMPORTANT:**

The Congressional Application Form (including your essay) must be completed and sent to all 11 members of the Academy Selection Committee (*Group A*). Upon submission, it is then **the applicant's responsibility** to contact a minimum of seven persons on the Committee in Group A on/or **after August 1, 2012** to schedule an interview. However, the more Committee members you contact, the better each Committee member will be capable of assessing your commitment to the process and to the Academy of your choice.

The Congressional Application Form (including your essay) must also be completed and sent to the Academy Liaison Officer (*Group B*) for the Academy of your choice as soon as possible. It is **the applicant's responsibility** to contact the Liaison as well. He will guide you through the application process and answer any questions that you may have.

Submissions to members of the Academy Selection Committee and the Academy Liaison Officer must be received no later than **Thursday, November 1, 2012**. No applications will be considered after this date.

***See webpage for Selection Board contact information.***

This year's **final interview session**, when each candidate sits before the entire Committee for approximately 15 minutes, will take place on **Sunday, December 2<sup>nd</sup>, 2012**. It will be held at the American Legion post 1450, at 275 Grooms Road in Clifton Park, NY 12065. That is the day that the nominations will be determined. You will receive a schedule, via email, approximately one week before that date. **It is mandatory** that you attend the interview. If this is going to be a problem, please notify Ann Mueller as soon as possible.

Should you have any questions during this process, please feel free to call Ann Mueller @ 518-610-8133.